

Resolution No. 105/P10/2020
of the Scientific Council of the Institute of Agrophysics, Polish Academy of Sciences
of 21 October 2020

regarding:

the adoption of the document entitled “*Rules and Procedure for Conducting Promotion Proceedings for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences*”

Pursuant to Art. 55 para. 2 point 6 of the Act of 30 April 2010 on the Polish Academy of Sciences (Journal of Laws of 2020, item 1796), § 17 para. 2 point 14 of the Statute of the Institute of Agrophysics, Polish Academy of Sciences in the version approved on 17 March 2017, and § 5 para. 2 point (i) of the Rules of Procedure of the Scientific Council of the Institute of Agrophysics, Polish Academy of Sciences of 22 February 2019:

§ 1

1. The Scientific Council of the Institute of Agrophysics, Polish Academy of Sciences, at the request of the Committee for the Development and Evaluation of Scientific Staff of the Institute's Scientific Council, adopted during its session of 21 October 2020, by open vote, the document entitled “*The Rules and Procedure for Conducting Promotion Proceedings for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences*”.
2. “*The Rules and Procedure for Conducting Promotion Proceedings for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences*” constitutes an annex to this Resolution.

§ 2

The Resolution enters into force on the date of its adoption.

Chair of the Scientific Council
of the Institute of Agrophysics PAS in Lublin

Prof. dr hab. Wiesław Oleszek
Corresponding Member of PAS

**The Rules and Procedure for Conducting Promotion Proceedings
for Individual Scientific Positions
at the Institute of Agrophysics, Polish Academy of Sciences**

Pursuant to Art. 55 para. 2 point 6 of the Act of 30 April 2010 on the Polish Academy of Sciences (Journal of Laws of 2020, item 1796), § 17 para. 2 point 14 of the Statute of the Institute of Agrophysics, Polish Academy of Sciences in the version approved on 17 March 2017, and § 5 para. 2 point (i) of the Rules of Procedure of the Scientific Council of the Institute of Agrophysics, Polish Academy of Sciences of 22 February 2019, the following is adopted:

§ 1

1. Employees of the Institute employed in scientific positions may be promoted to higher scientific positions following the completion of promotion proceedings in accordance with the principles set out in this document.
2. Promotion proceedings are initiated at the initiative of the Director or upon a justified written request from a Head of Department, on the basis of the Director's decision made in consultation with the Deputy Director for Scientific Affairs.
3. Promotion proceedings may be initiated on the condition that a vacancy arises or a new scientific position is created by the Director, justified by substantive and financial considerations.

§ 2

Promotion Requirements for Scientific Positions

The provisions of the *“Rules and Procedure for Conducting Open Competitions for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences”* shall apply mutatis mutandis to the promotion requirements for higher scientific positions, including the detailed criteria set out in the Director's Communiqué issued pursuant to § 2 para. 3 of the *“Rules and Procedure for Conducting Open Competitions for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences”*.

§ 3

Course of the Promotion Proceedings

1. The provisions of *“The Rules and Procedure for Conducting Open Competitions for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences”* shall apply mutatis mutandis to the course of promotion proceedings, with the exclusion of provisions concerning the announcement of a competition, as well as obligations related to the publication of the competition announcement and its results.
2. Promotion proceedings are conducted by a Promotion Commission (hereinafter: the Commission), composed of: the Deputy Director for Scientific Affairs, the Chair of the Committee for the Development and Evaluation of the Scientific Staff of the Scientific Council of the Institute (as Chair of the Commission), two members of the Committee for the Development and Evaluation of the Scientific Staff of the Scientific Council of the Institute, the Head of Department and the Head of the research task or project within

which the scientific position functions or was created, with each gender represented by at least one third of the total number of Commission members.

3. At the Commission's discretion, the interview may take the form of a seminar, during which the Candidate presents their research and scientific achievements, as well as their research plans related to the promotion to the position to which the proceedings pertain. The Commission, as well as guests invited by the Commission, may ask the Candidate questions regarding the presentation and — in the case of Commission members — the documents submitted in the promotion proceedings.

§ 4

Conclusion of the Proceedings

1. The final decision on the promotion of an Employee is made by the Director of the Institute, after obtaining the opinion of the Scientific Council.
2. The minutes of the Commission's proceedings are included in the case files of the proceedings, maintained by the person responsible for personnel matters at the Institute.

§ 5

Final Provisions

“The Rules and Procedure for Conducting Promotion Proceedings for Individual Scientific Positions at the Institute of Agrophysics, Polish Academy of Sciences” enters into force on the date of adoption of the resolution on its approval by the Scientific Council of the Institute by Resolution No. 105/P10/2020 of 21 October 2020.

CHAIR OF THE SCIENTIFIC COUNCIL

prof. dr hab. Wiesław Oleszek
Corresponding Member of PAS