

Statute of the 4th Ph.D. Students' Conference entitled "Four Elements - Contemporary Problems in Life Sciences" 14-15.12.2021

1. General resolution

- 1.1. These Regulations applied to the 4th Conference of Ph.D. Students entitled "Four Elements - Contemporary Problems in Life Sciences", organized in online form by the Bohdan Dobrzański Institute of Agrophysics, Polish Academy of Sciences, Doświadczalna 4, 20-290 Lublin, on December 14, 2021, hereinafter referred to as the Conference.
- 1.2. Prescription of these Regulations constitute an integral part of the application for Conference participation and apply to all Participants.
- 1.3. Registration as a Conference Participant confirms acceptance of current Regulations.
- 1.4. Organizers of the Conference are Ph.D. candidates of the Institute of Agrophysics of the Polish Academy of Sciences and Ph.D. candidates of the Warsaw University of Life Sciences, hereinafter referred to as the Organizing Committee.
- 1.5. Organizing Committee reserves the right to cancel the Conference in case of insufficient number of participants or for the other reasons, which are beyond the control of the Organizers. The minimum number of participants is 15.
- 1.6. In case of Conference cancellation, Organizing Committee is obliged to inform Participants by e-mail no later than 7 days before the start of the Conference.
- 1.7. Organizing Committee reserve the right to change the Conference Program, being obliged to inform the Participants no later than 2 days before the start of the Conference.
- 1.8. Conference is out of entry fee.
- 1.9. Conference will be held in electronic form via Zoom platform.

2. Rules of application submittance

- 2.1. The conference is nationwide and is addressed primarily to Ph.D. candidates of Doctoral Schools of Bohdan Dobrzański Institute of Agrophysics, Polish Academy of Sciences and to participants of the Doctoral School of the Warsaw University of Life Sciences, being subsequent for doctoral candidates of other research centers in Poland.
- 2.2. By Participants of the Conference only Active Participants may be named, i.e. those presenting a research. After the Conference, Participants will receive a certificate of participation and a book of abstracts in an online form.
- 2.3. Application for the Conference should be submitted by Participants by sending a conference abstract (according to the attached template) via e-mail by 30 November 2021 through, to the following e-mail address: samorzad.doktoranow@ipan.lublin.pl. E-mail should be entitled in the format: surname_name of Participant. The abstract file in .doc or .docx format should also be titled in this way. For the participation in the Conference, Conference abstract should be accepted by the Scientific Supervisor.
- 2.4. The Participant is obliged to provide truthful personal information.

3. Rules for participation and its cancellation

- 3.1. Participants are obliged to abide by Regulations.
- 3.2. By applying to participate in the Conference, Participant declares to meet technical requirements necessary to use the platform through which the conference will be held. Organizing Committee do not response for technical or organizational problems of the Participants related to participation resulting from reasons beyond Participant control.
- 3.3. To participate in the Conference, Participant should have a computer, smartphone or tablet with an Internet connection, built-in or external microphone, and camera, which should be turned on when delivering a speech. A speech without the camera turned on may be allowed only in justified cases.
- 3.4. Participant is fully responsible for all materials and information presented by him during the Conference. Participant is also obliged to ensure that all statements and presentations presented during the Conference do not violate the law and personal rights of third parties.
- 3.5. Participants undertake to comply with these Regulations, social rules, organizational and technical instructions of the Organizing Committee.
- 3.6. The maximum number of Participants is limited to 60.
- 3.7. Qualification of Participants for the Conference is determined by affiliation, the order of applications and compliance with the subject of the Conference.
- 3.8. Conference presentation should last no more than 8 minutes. After each oral presentation, 2-minute discussion is scheduled.
- 3.9. Conference abstract and presentation may be prepared and presented either in Polish or English.
- 3.10. Organizing Committee provide technical assistance for Participants via e-mail or by phone.
- 3.11. At the latest 24 hours before the start of the Conference, Participants will receive an invitation with a link to the Conference.
- 3.12. Organizing Committee determine the Conference Program and has the right to make changes to it, also on the day of the Conference, including the right to change the schedule and the order of speeches.
- 3.13. Participants undertake obligation not to provide a link enabling participation in the Conference to persons who are not registered as Participants.
- 3.14. An Active Participants provide presentation during the Conference at the appointed time and has the right to participate in the discussion moderated by the Organizer. Participant has the right to ask questions to the speakers via chat or by signaling with function "raise your hand". Also, one may also ask for the floor during the discussion via chat.
- 3.15. Resignation from participation in the Conference should be notified to Organizing Committee by December 7, 2021 by e-mail to samorzad.doktoranow@ipan.lublin.pl

4. Right of personal data use

- 4.1. By turning on camera and/or microphone on Participant device during the Conference, Participant expresses consent to the free dissemination of ones image and voice by the Organizing Committee.
- 4.2. Active Participant agrees to the processing of personal data by Institute of Agrophysics, Polish Academy of Sciences, for the purposes of Conference.

5. Personal data protection

5.1. In accordance with Article 13 par. 1 and par. 2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons in regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 /EC (Official Journal of the European Union L. 2016.119.1), General Data Protection Regulation, hereinafter referred to as "GDPR", Participants are informed that:

5.1.1. Administrator of personal data is Bohdan Dobrzański Institute of Agrophysics, Polish Academy of Sciences, with its seat in Lublin, ul. Doświadczalna 4, 20-290 Lublin.

5.1.2. Personal data including: name(s) and surname, e-mail address, phone number, academic title, affiliation will be processed for the following purposes:

5.1.2.1. on registration of participation, organization and realization of the 4th Ph.D. students Conference entitled "Four Elements - Contemporary Problems in Life Sciences" organized on December 14, 2021 by the Organizing Committee - using the Zoom application;

5.1.2.2. on communication with Participants, documenting its realization, including preparing a list of Participants, issuing certificates of participation.

5.2. Personal data will be processed according to the next regulations:

5.2.1. 6 of the Act 1 e) of the GDPR with art. 2 and 11 of the Act of 20 July 2018 "Law on Higher Education and Science" (being necessary to implementing of public interest tasks or as part of public authority practises, entrusted to the administrator in connection with the mission of the higher education system and science in the field of education, scientific activity, civic attitudes, as well as participation in social development and creation of an economy based innovation);

5.2.2. 6 of the Act 1 b) of the GDPR (being necessary for implementing of the contract to which the data subject is party or to take action at the request of the data subject before concluding the contract);

5.2.3. 6 of the Act 1 c) of the GDPR (due to the requirements of legal regulations and acts of EU internal law);

5.2.4. 6 of the Act 1 a) of the GDPR based on Participant consent to the processing of personal data (in the case of consent to use the image or receive information about future conferences and events);

5.3. In case whether processing of personal data occurs due to Participant consent, Participant have the right to withdraw its consent at any time without affecting the lawfulness of the processing that was carried out before the consent was withdrawn.

5.4. Participants have the right to:

5.4.1. access the content of its own data;

5.4.2. rectify data in case of its inconsistency with an actual state;

5.4.3. for deletion, restriction of processing, as well as data transfer in cases, provided by law;

5.4.4. object to data processing;

5.4.5. to lodge a complaint with the supervisory body, which is the President of the Personal Data Protection Office with its seat in Warsaw at Stawki, 2 Str.

5.5. Participants provide its personal data voluntary, however being inevitable for participation.

6. Final resolutions

6.1. Organizing Committee do not transfer, sell or lend personal data of Participants to other persons or institutions. All Participants personal data are treated as confidential information and are used only for the purposes of communication with Participants.

6.2. Provisions of these Regulations apply to all Participants. Registering as a Conference Participant is tantamount to accepting the above regulations.